How to update your Google Workspace profile picture

If you wish to update your profile picture used for Google Workspace products, follow the below instructions.

Step-by-step guide

1. Log into Google Account personal info page.
2. Click on the row that says Photo.
3. Drag and drop the photo you would like to use to the box that opens.
4. After the photo has uploaded, move and resize the box to crop and select what part of the photo to use for the profile picture.
5. Once done, select Set as profile photo.

Related articles

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- How to update your Google Workspace profile picture
- How to Copy Files from a Google Account Drive to your UGA Google Workspace Drive