Microsoft Teams

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• Set-Up Guides
• Using Microsoft Teams

What is Microsoft Teams?

Microsoft Teams is a collaboration suite which includes a persistent chat service, 1 TB of OneDrive space, and a group mailbox.

Who is Eligible for Microsoft Teams?

• Microsoft Teams are available to UGA Departments and Units, as well as, recognized Student Organizations.

How Do I Request a Microsoft Team?

• Please submit a request via the form here.

How Do I Access Microsoft Teams?

• Microsoft Teams can be accessed via a web browser at:
  • MyUGA Portal
  • UGAMail Homepage

• Microsoft Teams can be accessed via Android, iOS or Windows phones or tablets.

Who Do I Contact for Assistance?

EITS Help Desk

• Phone: 706-542-3106
• Email
• Chat
• Web

• Web Request Form