How to export or backup your email and contacts?

Once you graduate or leave UGA, you will lose access to your UGAMail and other MyID-connected services after a period of time. You can find instructions for exporting and backing up your emails, contacts and calendar on Microsoft's support website.

Outlook for Mac backup instructions
Backup instructions for other versions of Outlook

Related Articles

- How to access UGAMail
- How to export or backup your email and contacts?
- I cannot find someone in the Global Address List. How can I share my calendar with them?
- Calendar Delegation
- I cannot be found in the Global Address List. How do I fix this?

Request Support

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