UGAMail Calendar

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**What is UGAMail Calendar?**

UGAMail Calendar is the scheduling component of a suite of web-based tools hosted via Microsoft Office 365.

**Who is eligible to use UGAMail Calendar?**

UGAMail Calendar is available to eligible UGA students, faculty and staff.

**How do I access UGAMail Calendar?**

UGAMail Calendar can be accessed via a web browser at:

- MyUGA Portal ([http://my.uga.edu](http://my.uga.edu))
- UGAMail Homepage ([http://ugamail.uga.edu/](http://ugamail.uga.edu/))

UGAMail Calendar can be accessed via properly configured email client such as Outlook for Windows or OS X.

UGAMail Calendar can be accessed via Android, iOS or Windows phones or tablets.

**Who do I contact for assistance?**

EITS Help Desk

- 706-542-3106 (phone)
- helpdesk@uga.edu (e-mail)
- [https://confluence.eits.uga.edu/display/HDSH/Chat+Service](https://confluence.eits.uga.edu/display/HDSH/Chat+Service) (chat)
- [http://eitshelpdesk.uga.edu/](http://eitshelpdesk.uga.edu/) (web)
- [http://www.eits.uga.edu/request](http://www.eits.uga.edu/request) (web request form)